



ROOM-BY-ROOM • 39 STEPS

Airbnb Turnover Checklist

The list we follow between guests — with rainy-season and strata tips for Vancouver hosts. Tick each box as you go.

PROPERTY

DATE

CHECK-IN TIME

CLEANER

01 Before you start

- ☐ Check the booking: check-out and check-in times, number of guests, special requests
- ☐ Photograph each room as you find it (useful if you ever need to file a damage claim)
- ☐ Open windows or turn on fans to air the place out
- ☐ Strip the beds and collect used towels
- ☐ Start the first load of laundry if washing on-site — it's what usually runs late

02 Kitchen

- ☐ Wash, dry and put away dishes; empty the dishwasher
- ☐ Clear guest leftovers from the fridge; wipe shelves, door and handles
- ☐ Clean inside the microwave, the stovetop and the oven door
- ☐ Empty and rinse the coffee maker and kettle
- ☐ Wipe counters, backsplash and cabinet fronts
- ☐ Scrub and polish the sink and faucet
- ☐ Restock dish soap, sponge, paper towels, coffee, tea and trash bags
- ☐ Take out garbage, recycling and food scraps, sorted the way your building requires

03 Bathrooms

- ☐ Clean the toilet inside and out, including the base and behind it
- ☐ Scrub the shower or tub, glass and walls; clear hair from the drain
- ☐ Clean the sink and faucet; polish the mirror streak-free
- ☐ Check caulking and grout for mildew, especially October to April
- ☐ Hang fresh towels (one set per guest) and a clean bath mat
- ☐ Restock toilet paper (plus two spare rolls), hand soap, shampoo, conditioner and body wash
- ☐ Leave the fan running or the door open so everything dries

04 Bedrooms

- ☐ Make the beds with fresh linens, tight corners and fluffed pillows
- ☐ Check under beds, in drawers and in closets for anything left behind
- ☐ Dust nightstands, lamps, headboards and shelves
- ☐ Leave hangers, a spare blanket and extra pillows ready



05 Living areas

- ☐ Dust surfaces and the TV screen; disinfect the remotes
- ☐ Straighten cushions and fold throws
- ☐ Vacuum and mop, including under the edges of furniture
- ☐ Wipe smudges from windows and glass doors
- ☐ Sweep the balcony or patio and wipe outdoor furniture

06 Entryway (rainy-season edition)

- ☐ Mop the entry — wet footprints are the first thing guests notice
- ☐ Shake out or wash the door mat; empty and dry the boot tray
- ☐ Leave a spot for umbrellas and wet jackets
- ☐ Disinfect door handles, light switches and the keypad

Notes for the host

Damage, low supplies, items left behind

07 Final walkthrough

- ☐ Set the thermostat, turn off the lights and lock the windows
- ☐ Put the Wi-Fi card, house manual and any welcome note in place
- ☐ Log anything guests left behind, with a photo
- ☐ Stage the space: folded towels, a throw on the bed, blinds even
- ☐ Photograph every room and send the photos to the host
- ☐ Lock up and confirm the door code or lockbox

How long does a turnover take?

Studio	about 1.5 hours
1 bedroom	about 2 hours
2 bedrooms	2.75 to 3.25 hours
3 bedrooms	3.5 to 4.5 hours

Total cleaning hours for a home in normal condition, not counting laundry cycles. A team of two cuts the time on the clock roughly in half.

RATHER NOT DO IT YOURSELF?

We'll handle the turnover.

Our team follows this checklist and sends photos of every room when we're done. Turnovers from \$85, no additional taxes, same-day included.

See your price in seconds at hostreadyclean.ca